

Meeting of the
Menomonie Public Library Board
February 18, 2010
6:30 PM
At The Menomonie Public Library
600 Wolske Bay Rd.
Menomonie, WI 54751

Minutes:

1. Call to order: by Trimble at 6:30.
2. Roll Call: Present: Bernice Sutliff, Richard Morrison, Lee Smalley, William O'Neill, Carmen Trimble and Jerry Traxler. Quorum established.
3. Absent: Judy Ganzemiller, Mary Orfield and Barb Welch.
4. Also present: Ted Stark, Lisa Murray
5. Certification of compliance with Open Meetings Law.
6. Approval of agenda: Sutliff moved to approve the agenda, seconded by O'Neill. APPROVED.
7. Public comments/concerns: none
8. Reading and approval of minutes: Smalley moved to approve the minutes, seconded by Sutliff, with a change noted on item 11d5. That item should read: "We received a grant from the LSTA (Library Services and Telecom Act) for \$1700 to scan and digitize our Dunn County History book from 1925. APPROVED.
9. Approval of bills and payroll: Smalley moved to approve bills, seconded by Morrison. APPROVED.
10. Reports of the officers
 - a. Secretary's report: (Barb Welch) None
 - b. Treasurer's report: (Dick Morrison) None
 - c. President's report: (Judy Ganzemiller)
 - d. Director's report: (Ted Stark)
 - 1 We will start loaning out the Kindles in March. The reference department will give a brief tutorial along with explaining some guidelines: including a fourteen day check-out, \$1/day late fee and \$250 replacement fee. We will do a press release.
 - 2 The CD at Dairyland State Bank is up for renewal 2/20/10. Ted will do a survey of rates at other banks and roll over into another 12 month CD.
 - 3 Wisconsin has received one of several Recovery Act grants, for broadband development. The grant will provide high-speed internet access to 467 sites. This will expand broadband internet access to 82 schools and 385 libraries. When it is complete, we will have 20 Megabytes instead of the current 1.5 Megabytes, with no additional cost involved.
 - 4 The Foundation would like to host a reception this summer, to recognize the Nautilus donors. They would like to serve wine, but it is against our normal policy. They would have a certified bartender serve if approved. We may also need to get a license from the city, to serve alcohol that day. Smalley moved to allow the Foundation's reception to serve alcohol. Traxler seconded. APPROVED.

- 5 Ted provided us with the Foundation's Statement of Financial Position. He is going to format it into a tri-fold brochure, along with pictures of events and items purchased by the Foundation.
 - 6 Review of IFLS Historical Charts 2000-2008.
 - 7 Menomonie Reads last event was 2/15. We gave away over 600 books, and attendance was 523 plus the high school events (numbers not in yet). We have had lots of suggestions for an author for the next reading event, including local author Neil Gaiman.
 - 8 Ted provided us with the 2009 ACT 150/420 Calculations for the 2011 Budget.
11. Old business:
 - a. Public Policy: Nothing new this month but this will be a recurring item and will be on the agenda monthly.
 12. New business:
 - a. Annual Report 2009 is complete and in the packets. Some of the information within will be made into a tri-fold brochure highlighting the pertinent facts, with the addition of photos. Notice that circulation has increased 8.5% over 2008. Sutliff moved to accept the 2009 Annual Report. Seconded by Morrison. APPROVED.
 - b. Cedar Corp. has given a proposal on building and grounds projects for this year, including refurbishing our restrooms, and landscaping along Wolske Bay Road. Sutliff motioned to hire Cedar Corp. to bid those two items. Seconded by Morrison. APPROVED.
 - c. Samples of flat cut aluminum letters were presented as options for the metal lettering on the building. Stark, Sutliff and Murray had selected the material, which will be anodized to increase durability. The placement of the letters was discussed, as well as the color of the letters. A suggestion was made to get an opinion from Cedar Corp. on the letter color, to determine which will stand out the best against the brick.
 - d. The April Board meeting will be moved forward one week, since the Friends Book Sale is April 15. Many members assist at the sale. The new date will be April 22. Smalley motioned to accept the new date. Seconded by O'Neill. APPROVED.
 13. Other thoughts and comments:
 - a. Bill, our maintenance man, will retire later this year. Ted is considering hiring two people to replace him, possibly through a temporary service. One would clean, but the second person would clean and do maintenance and grounds keeping, plus set up the meeting room. We hope to have someone in place before he leaves, so they can job-shadow him for about a month.
 - b. Traxler will be replaced by the new City Council Representative in April.
 14. Agenda planning for next Board meeting:
 - a. Budget 2011
 - b. Public Policy
 - c. Building and Grounds Projects
 15. Adjourn: Motion by Sutliff to adjourn at 8:05 PM, seconded by Smalley. APPROVED.

Next Board Meeting:
March 18th at 6:30 PM at The Menomonie Public Library.

*Lisa Murray,
Recording Secretary*

Date

*Barb Welch,
Secretary*

Date